FAX Cover sheet

Date _____

Pages (with cover) _____

RECIPIENT	
Name	
Company	
Fax	
Phone	
Email	

SENDER	
Name	
Company	
Fax	
Phone	
Email	

Subject

_____

☐ Urgent ☐ For review ☐ Please comment ☐ Please reply ☐ Please recycle

Comments

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Free template from faxfair.com